



## How to Add 'Accounting for Rentals and Flips' as an Accountant to your Wave Accounting Software

Step 1: On the bottom left of the screen, click on "Settings"

Step 2: Under User Management click on "Users"

Step 3: In the top right corner of the screen, click on "Invite User"

Step 4: Fill with the details in the screenshot below

Step 5: Click "Invite User" in the bottom right corner to complete the process.

The screenshot shows the Wave Accounting software interface. On the left is a sidebar with navigation options: Launchpad, Dashboard, Sales &amp; Payments, Purchases, Accounting, Banking, Payroll, Reports, and Wave Advisors. Below these are 'Integrations' and 'Settings' (highlighted with a red box and the number 1). The main area is titled 'Your E... LTD Users' and contains a 'Settings' menu on the left with 'User management' and 'Users' (highlighted with a red box and the number 2). The 'Invite new user' form is the central focus, with fields for Name (Daniel, AFRAF), Email (Daniel.Ghani@afraf.Co), Position (Accountant/Bookkeeper), and Role (Admin selected). A '4.' is placed next to the email field. To the right is a table for 'Admin permissions' with various categories and their access levels. In the top right corner, there is an 'Invite user' button (highlighted with a red box and the number 3). At the bottom right, there are 'Cancel' and 'Invite User' buttons, with the latter highlighted by a red box and the number 5.